



**NEW MEXICO BOARD OF VETERINARY MEDICINE'S
ANIMAL SHELTERING COMMITTEE
REGULAR MEETING**

Via ZOOM

MINUTES

June 04, 2026

Call to Order: The regular meeting of the Shelter Committee called to order at 4:08 p.m. by LaVaughn Hart.

Roll Call:

Dr. Adena Robertson
LaVaughn Hart
Stacie Voss
Dr. Nicole Vigil - Absent
Jackie Roach

LaVaughn Hart requested for agenda approval with one additional item to the agenda, addition of end of year reports. Stacie Voss moved to accept the agenda with the additional item, Dr. Robertson seconded the motion. Motion passed.

Motion to approve the draft minutes from the 04/23/2026 meeting. Jackie Roach joined the Zoom meeting. A roll call was taken, and the motion passed unanimously.

Public Comment

LaVaughn Hart opened the floor to public comments. None was given at this time.

Discussion of Scoring Rubric

25 LaVaughn Hart discussed the 2 different scoring rubrics that were used with one
26 being for non-profit rescue groups and one for municipal and non-profit shelters.

27 Discussion was made that the scale was originally 1-5. Stacie Voss also discussed
28 adding Feasibility to the scoring rubric. Discussion as to how much weight to give
29 feasibility. Agreed to give some weight to the feasibility category. Discussion was
30 made about changing the 1-5 scale to 1-10 or keeping the 1-5 scale but add in 0.5
31 points, so we can use 4.5 to try and break up the bunching of the applications. It
32 was agreed to keep the 1-5 scale but add in increments of 0.5.

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34 Discussion was then done on if we want to continue with the current weighting of
35 the categories. It was agreed that budget explanation should carry more weight of
36 3.

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38 Stacie Voss added in the thought of a handicap or a deduction that could be added
39 to the forms for issues that may come up with different groups. It would be a
40 downgrade.

41 The shelter scoring rubric was then discussed. It was agreed to add feasibility to
42 the rubric and increase weighting of the budget explanation along with adding in
43 an area for deductions.

44 LaVaughn will update the forms and send the updated forms out.

45 It was noted by LaVaughn Hart that we have received 66 grant requests totaling
46 2.7 million dollars.

47 LaVaughn Hart noted that the applications were placed in particular folders for
48 ease of access. It was also discussed to try and get the organizations that applied
49 placed in a spreadsheet.

50 It was agreed to keep the application and budget as one PDF; the IRS letter would
51 be separate.

52 Meeting on June 22nd, 2026, will be at the RDL

53 LaVaughn Hart stated to the committee that we have 1.7 million dollars to
54 distribute, but the request is 2.7 million.

55 **Next Meeting**

56 LaVaughn Hart discussed the next meeting dates. It was agreed to meet on
57 Mondays from 3:00-5:30pm. Dates to meet are June 29th, July 6th, July 13th via
58 Zoom. A request to have an in-person meeting on July 20th.

59 LaVaughn Hart will send out the proposed dates to the committee members.

60 **Discussion**

61 LaVaughn Hart opened the floor to mid-term report discussion. There were some
62 issues with some organizations not providing the mid-year report, or issues with
63 the mid-year report itself.

64 Stacie Voss noted that there was some use of funds that may not have been
65 appropriate, however they did put these items in their original application, and we
66 never told them they couldn't so we will need to let these pass.

67 **LaVaughn Hart moved to adjourn the meeting at 5:05pm. Stacie Voss**
68 **motioned to adjourn, Dr. Robertson seconded this. Meeting was adjourned.**

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