



**NEW MEXICO BOARD OF VETERINARY MEDICINE'S
ANIMAL SHELTERING COMMITTEE
REGULAR MEETING**

Via ZOOM

APROVED MINUTES

April 23, 2026

Call to Order: The regular meeting of the Shelter Committee called to order at 4:02 p.m. by LaVaughn Hart.

Roll Call:

Dr. Adena Robertson
LaVaughn Hart
Stacie Voss
Dr. Nicole Vigil
Jackie Roach

LaVaughn made a motion to approve the agenda, and Jackie Roach seconded the motion.

A roll call vote was taken, and the motion passed unanimously.

LaVaughn made a motion to approve the draft minutes March 05, 2026. Jackie Roach noted a misspelling in her first name, it was notated by LaVaughn Hart. No other changes were requested at this time. LaVaughn Hart requested a motion to approve the minutes, and Dr. Vigil seconded the motion.

A roll call was taken, and the motion passed unanimously.

Public Comment

LaVaughn Hart opened the floor to public comment. None was given at this time.

26 **Recap of Licensing Board Meeting**

27 LaVaughn Hart updated funding for the Spay/Neuter Grant in the amount of \$1.7
28 million.

29 LaVaughn Hart shared the draft timeline for the spay/neuter grant cycle that is
30 subject to changes with the Licensing Board.

31 **Discussion**

32 LaVaughn Hart requested we meet in mid-June or mid-July in person in
33 Albuquerque to start the grant application review process. Goal is to get
34 recommendations to the Board for their July 22nd meeting. Goal is to have grants
35 funding and dispersed in September.

36 Stacie Voss recommended we give the board a week reviewing the applications
37 that we submit before their meeting on July 22nd. We want to have our reviews
38 complete around July 12th.

39 LaVaughn Hart requested discussion for a part-time contract position. There are
40 certain tasks that can only be carried out by the people in the office, but a contract
41 person can help with the reports. Funding for this position was discussed. SB57
42 set aside maximum of 5% for administrative work per year. Total for the program
43 this year is \$1.8million. In the 5% will be monies for shelter inspectors,
44 spay/neuter website, per diem for the Committee, with the leftover money for a
45 contract person. Will need to discuss what the duties of the contract employee will
46 be. The contract person can create drafts of the data to be reviewed by the
47 Committee, and later the Board.

48 Dr. Robertson asked about a timeline for hiring this person. LaVaughn is hoping
49 to have someone by late August, early September. The Board was supportive of
50 this position.

51 Jackie Roach asked about how the contract person will be trained, what are they
52 going to be trained on. LaVaughn Hart stated we need to have a clear list of duties
53 and look for a certain skill set.

54 Stacie Voss brought up the concern regarding any media coverage performed by
55 the contract employee. LaVaughn Hart agreed that this position would not be a
56 public facing position. Another concern Stacie Voss brought up is who the
57 contract employee reports to. She recommended that we should align the contracts
58 to how they are already done with the inspectors. LaVaughn Hart agreed to request
59 a copy of the inspector contracts.

60 LaVaughn Hart discussed the process with a meeting with InLumen scheduled for
61 the next day. Stacie Voss discussed the conversations with InLumen with the
62 requested changes to the website. If the website application changes are not done,
63 then we will not be ready to go. More information will be gleaned with the
64 meeting tomorrow. The report right now is a plain PDF, not a fillable PDF. More
65 information will be gathered at the meeting tomorrow.

66 **Public Comment**

67 LaVaughn Hart opened the floor up once again to the community members. No
68 comments shared at this time.

69 LaVaughn Hart asked if anyone on the Committee have any comments.

70 **Next Meeting**

71 LaVaughn asked the Committee for a timeframe for the next meeting via Zoom.
72 The Committee agreed on June 4th, 2026, to discuss plan for review.

73 LaVaughn proposed future dates for application review on Fridays from 10am-
74 3pm. Mondays were also requested as a possible meeting day. LaVaughn Hart
75 will send out proposed days on Mondays or Fridays.

76

77 **There being no further business before the Board, LaVaughn Hart adjourned**
78 **the meeting at approximately 5:02 p.m.**