



**NEW MEXICO BOARD OF VETERINARY MEDICINE'S
ANIMAL SHELTERING COMMITTEE
REGULAR MEETING**

Via ZOOM

OFFICIAL MINUTES

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January 08, 2026

Call to Order: The regular meeting of the Shelter Committee called to order at 4:30 p.m. by Stacie Voss.

Roll Call:

- Dr. Tom Parker
- LaVaughn Hart
- Stacie Voss
- Dr. Nicole Vigil
- Jacki Roach

Dr. Vigil made a motion to approve the agenda and Dr. Parker seconded the motion.

A roll call vote was taken, and the motion passed unanimously.

Jackie Roach made a motion to approve the draft meeting notes from September 11, 2025, with no changes, Tom Parker seconded the motion.

A roll call was taken, and the motion passed unanimously.

Grant Disbursement Discussion:

- Proposed Timeline: Announce the grant cycle in March, submissions due at the end of April, decisions May–June.

- 25 • Communication of timeline: APNM can help spread the word, Vet Board
26 can email all who applied in 2025.
- 27 • Online form is being considered but there are limitations based on the web
28 developer. LaVaughn and Stacie to explore options with web developers.
- 29 • Lessons learned: Applicants must review guidelines before applying.
- 30 • Website updates needed: suggestions include budget samples and FAQs.

31 **Draft Mid-Year Progress Report**

32 The current form questions were reviewed, additional questions and details
33 required for the mid-year report were incorporated and remains a work in progress.

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35 **There being no further business before the Board, Stacie Voss adjourned the**
36 **meeting at approximately 5:25 p.m.**